POSTED March 10, 2023

NOTICE OF OPEN MEETING

HOLT FIRE PROTECTION DISTRICT

REGULAR MEETINGBOARD OF DIRECTORS

March 14, 2023, 7:00 pm

Open Meeting

Meeting Call to Order
Pledge of Allegiance
Roll Call

Consent Agenda

Approval of Minutes from previous month
Approval of Paid and Unpaid Bills from previous month
Financial Report

Public Comments

Chiefs Operations Report

New Business

Gailen Snyder with Assured Partners (VFIS Insurance Renewal
Update Employee Manual (page 14 section Training)
Community Picnic – June 3, 2023

Old Business

Agenda Items and Scheduling for Future Meeting

Next Regular Board Meeting Scheduled for April 11, 2023, 7:00 PM

Announcements

A motion may be made to go into Executive Session pursuant to RSMO section 610.021 (1), (3), (9) and (12) to discuss Personnel, Real Estate or Legal Matters.

Representatives of the media may obtain copies of this notice by contacting:
Robert Looper, Fire Chief, 816-320-3612

Holt Community Fire Protection Dist

Checking acct-KCT, Period Ending 01/31/2023

RECONCILIATION REPORT

Reconciled on: 02/06/2023

Reconciled by: office@holtfire.org

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance	97,370.54
Checks and payments cleared (44)	-231,522.90
Deposits and other credits cleared (19)	754,089.15
Statement ending balance	619,936.79

Uncleared transactions as of 01/31/2023	-5,531.92
Register balance as of 01/31/2023	614,404.87
Cleared transactions after 01/31/2023	0.00
Uncleared transactions after 01/31/2023	-21,081.82
Register balance as of 02/06/2023	593,323.05

Details

Checks and payments cleared (44)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/04/2022	Check	15430	Fire Fighters Association of Mi...	-260.00
12/09/2022	Check	15456	Life Assist	-13.40
12/19/2022	Check	15458	MEDICLAIMS	-1,333.35
01/04/2023	Check	15479	Goodyear Commercial Tire & ...	-103.86
01/04/2023	Expense		VERIZON	-160.04
01/04/2023	Expense		WEX BANK	-1,165.83
01/04/2023	Check	15480	Life Assist	-259.87
01/04/2023	Check	15478	Omega Door and Hardware	-372.50
01/04/2023	Check	15477	ESO	-8,344.00
01/04/2023	Check	15476	Public Water Supply #3	-97.50
01/04/2023	Check	15481	Missouri Fire and Ambulance ...	-47,117.00
01/04/2023	Check	15475	Cooters	-195.00
01/04/2023	Check	15474	Rapid Carpet Cleaning	-150.00
01/04/2023	Check	15473	Paycor-SVC	-230.00
01/04/2023	Check	15471	Tyler Edwards	-125.00
01/04/2023	Check	15472	American Lawn	-100.00
01/05/2023	Expense			-16,038.62
01/05/2023	Expense			-6,021.29
01/06/2023	Check	15483	City of Holt	-68.50
01/06/2023	Check	15482	Macqueen Emergency Group	-3,195.88
01/06/2023	Check	15487	Life Assist	-186.68
01/06/2023	Check	15484	Paycor-SVC	-261.00
01/06/2023	Check	15488	Bound Tree Medical LLC	-184.41
01/09/2023	Check	15489	Big Al's Lawn & Snow Care	-100.00
01/11/2023	Check	15490	Bound Tree Medical LLC	-116.51
01/11/2023	Expense		United Health Care	-7,932.88
01/16/2023	Check	15491	Midwest Mobile Radio	-108.71
01/18/2023	Expense		Redgate Disposal LLC	-69.00
01/18/2023	Check	15492	Life Assist	-82.85
01/18/2023	Check		Paycor-SVC	-261.00
01/19/2023	Expense			-14,298.07
01/19/2023	Expense			-4,862.84
01/19/2023	Expense			-81.03
01/19/2023	Expense		AFLAC	-387.16
01/20/2023	Expense		Spire	-1,021.84
01/20/2023	Check	15493	Goppert Financial Bank-Dep 2...	-58,474.52
01/23/2023	Expense		Platte Clay Electric	-451.62
01/25/2023	Check	15497	Goppert Financial Bank-Dep 2...	-44,989.01
01/30/2023	Expense		Lagers	-8,370.41

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/01/2023	Check	15506	Feld Fire	-1,402.50
02/01/2023	Expense		VERIZON	-160.04
02/01/2023	Expense		Sams Club MC / SYNCB	-634.61
02/02/2023	Expense		PAYCOR-TAX	-4,850.88
02/02/2023	Expense		Paycor	-14,431.46
02/03/2023	Check	15507	Public Water Supply #3	-116.20
02/03/2023	Check	15508	Plattsburg Hustlers 4H	-40.00
02/03/2023	Check	15509	ACTIVE911, INC.	-450.00
02/03/2023	Check		Bound Tree Medical LLC	-80.73
02/06/2023	Check		City of Holt	-73.75
Total				-22,240.17

Uncleared deposits and other credits after 01/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/03/2023	Deposit			491.53
02/03/2023	Deposit			666.82
Total				1,158.35

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/30/2023	Expense		American Funds	-1,036.26
01/30/2023	Expense		American Funds	-1,036.35
01/31/2023	Expense			-72.00
01/31/2023	Expense		Commerce Bank - Commercia...	-1,677.13
01/31/2023	Expense			-109.98
Total				-231,522.90

Deposits and other credits cleared (19)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/03/2023	Deposit			70.91
01/05/2023	Deposit			30.39
01/09/2023	Deposit			1,432.60
01/13/2023	Deposit			377,224.56
01/13/2023	Deposit			135.02
01/13/2023	Deposit			588.98
01/13/2023	Deposit			716.43
01/17/2023	Deposit			496.37
01/19/2023	Deposit			432.57
01/19/2023	Deposit			171.45
01/20/2023	Deposit			1,014.61
01/20/2023	Deposit			988.63
01/24/2023	Deposit			993.02
01/24/2023	Deposit			0.43
01/24/2023	Deposit			290,079.80
01/27/2023	Deposit			2,577.06
01/27/2023	Deposit			117.60
01/31/2023	Deposit			42.39
01/31/2023	Deposit			76,976.33
Total				754,089.15

Additional Information

Uncleared checks and payments as of 01/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/21/2022	Check	15434	St Joe Wireless	-130.00
12/19/2022	Check	15459	Liberty Hospital	-34.62
01/06/2023	Check	15485	Plattsburg Hustlers 4H	-100.00
01/06/2023	Check	15486	Winter Fire School Registration	-245.00
01/23/2023	Check	15494	MEDICLAIMS	-1,671.16
01/23/2023	Check	15496	Target Solutions Learning	-1,665.00
01/23/2023	Check	15495	Magnum Power	-368.03
01/25/2023	Check	15498	Bound Tree Medical LLC	-176.61
01/25/2023	Check	15499	Zoll Medical Corporation	-416.50
01/27/2023	Check	15500	Fire Fighters Association of Mi...	-430.00
01/27/2023	Check	15501	Wayland Russell	-295.00
Total				-5,531.92

Uncleared deposits and other credits as of 01/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/01/2022	Check	15302	Plattsburg Hustlers 4H	0.00
07/18/2022	Check	15336	The Antenna Farm	0.00
Total				0.00

Uncleared checks and payments after 01/31/2023

Holt Community Fire Protection Dist

Checking acct-KCT, Period Ending 02/28/2023

RECONCILIATION REPORT

Reconciled on: 03/07/2023

Reconciled by: office@holtfire.org

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance	633,684.26
Checks and payments cleared (42)	-141,201.41
Deposits and other credits cleared (21)	83,350.73
Statement ending balance	575,833.58

Uncleared transactions as of 02/28/2023	-24,675.42
Register balance as of 02/28/2023	551,158.16
Cleared transactions after 02/28/2023	0.00
Uncleared transactions after 02/28/2023	-6,169.32
Register balance as of 03/07/2023	544,988.84

Details

Checks and payments cleared (42)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/08/2022	Expense		Paycor	-720.78
12/08/2022	Expense		Paycor	-13,026.69
12/19/2022	Check	15459	Liberty Hospital	-34.62
01/06/2023	Check	15485	Plattsburg Hustlers 4H	-100.00
01/06/2023	Check	15486	Winter Fire School Registration	-245.00
01/23/2023	Check	15494	MEDICLAIMS	-1,671.16
01/23/2023	Check	15496	Target Solutions Learning	-1,665.00
01/23/2023	Check	15495	Magnum Power	-368.03
01/25/2023	Check	15499	Zoll Medical Corporation	-416.50
01/25/2023	Check	15498	Bound Tree Medical LLC	-176.61
01/27/2023	Check	15501	Wayland Russell	-295.00
02/01/2023	Check	15506	Feld Fire	-1,402.50
02/01/2023	Expense		Sams Club MC / SYNCB	-634.61
02/01/2023	Expense		VERIZON	-160.04
02/02/2023	Expense		Paycor	-14,431.46
02/02/2023	Expense		PAYCOR-TAX	-4,850.88
02/03/2023	Check	15508	Plattsburg Hustlers 4H	-40.00
02/03/2023	Check	15507	Public Water Supply #3	-116.20
02/03/2023	Check	15509	ACTIVE911, INC.	-450.00
02/06/2023	Check	15514	Assured Partners	-29,760.00
02/06/2023	Check	15513	City of Holt	-73.75
02/07/2023	Expense		WEX BANK	-1,201.35
02/08/2023	Check	15511	Bill Pulse	-610.00
02/10/2023	Expense		United Health Care	-6,485.47
02/13/2023	Check	15515	Bound Tree Medical LLC	-135.96
02/15/2023	Expense		Redgate Disposal LLC	-69.00
02/16/2023	Expense		Cintas	-81.03
02/16/2023	Expense			-14,006.46
02/16/2023	Expense			-4,795.81
02/17/2023	Expense		AFLAC	-387.16
02/17/2023	Expense		PAYCOR-TAX	-5.41
02/17/2023	Expense		Spire	-976.22
02/17/2023	Check	15517	Midway Ford	-270.17
02/17/2023	Check	15516	Public Safety Solutions	-15,258.72
02/22/2023	Check	15521	RAW Enterprises	-200.00
02/23/2023	Expense		Platte Clay Electric	-503.25
02/23/2023	Expense		Pro Roofing KC	-429.55
02/23/2023	Expense		Commerce Bank - Commercia...	-2,659.55
02/27/2023	Expense		American Funds	-610.80

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/27/2023	Expense	15519	Goppert Financial Bank-Dep 2...	-21,188.88
02/27/2023	Expense		Alterations and Custom Sewing	-76.99
02/27/2023	Expense		American Funds	-610.80
Total				-141,201.41

Deposits and other credits cleared (21)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/03/2023	Deposit			491.53
02/03/2023	Deposit			666.82
02/06/2023	Deposit			2,300.84
02/09/2023	Deposit			110.53
02/09/2023	Deposit			1,065.16
02/09/2023	Deposit			296.27
02/09/2023	Deposit			26.57
02/14/2023	Deposit			125.38
02/15/2023	Deposit			2,731.16
02/15/2023	Deposit			395.36
02/16/2023	Deposit		Clinton County	3,956.33
02/16/2023	Deposit			3,488.16
02/17/2023	Deposit			4,759.46
02/17/2023	Deposit			564.42
02/21/2023	Deposit		Clinton County	53,011.96
02/22/2023	Deposit		Clinton County	659.93
02/23/2023	Deposit			479.20
02/27/2023	Deposit			2,684.86
02/27/2023	Deposit		Clay County	5,377.83
02/28/2023	Deposit			68.96
02/28/2023	Deposit			90.00
Total				83,350.73

Additional Information

Uncleared checks and payments as of 02/28/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/30/2021	Check		Sams Club MC / SYNCB	-550.27
01/01/2022	Journal	JNB2022-02R		-1,100.54
11/21/2022	Check	15434	St Joe Wireless	-130.00
01/27/2023	Check	15500	Fire Fighters Association of Mi...	-430.00
02/03/2023	Check	15512	Bound Tree Medical LLC	-374.30
02/17/2023	Check	15518	American Lawn	-100.00
02/22/2023	Check	15523	Life Assist	-326.40
02/22/2023	Check	15524	Bound Tree Corporation	-231.03
02/22/2023	Check	15522	MEDICLAIMS	-812.54
02/22/2023	Check	15520	American Lawn	-100.00
02/22/2023	Check	15519	Goppert Financial Bank-Dep 2...	-21,188.88
02/24/2023	Check	15526	American Lawn	-200.00
02/24/2023	Check	15525	Midway Ford	-232.00
Total				-25,775.96

Uncleared deposits and other credits as of 02/28/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/31/2021	Journal	JNB2022-02		1,100.54
06/01/2022	Check	15302	Plattsburg Hustlers 4H	0.00
07/18/2022	Check	15336	The Antenna Farm	0.00
Total				1,100.54

Uncleared checks and payments after 02/28/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/02/2023	Expense			-5,025.99
03/02/2023	Expense			-13,108.51
03/03/2023	Check	15531	Plattsburg Hustlers 4H	-500.00
03/03/2023	Check	15528	City of Holt	-86.38
03/03/2023	Check	15529	Life Assist	-7.95
03/03/2023	Check	15530	Excelsior Springs Hospital	-78.08
03/03/2023	Check	15532	Paycor-SVC	-261.00
03/03/2023	Check	15527	Public Water Supply #3	-128.10
Total				-19,196.01

Uncleared deposits and other credits after 02/28/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/03/2023	Journal	JNB04-05		13,026.69
Total				13,026.69

Holt Community Fire Protection Dist

Kearney CD #103300, Period Ending 03/03/2023

RECONCILIATION REPORT

Reconciled on: 03/07/2023

Reconciled by: office@holtfire.org

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance	141,402.58
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	386.18
Statement ending balance	141,788.76
Register balance as of 03/03/2023	141,788.76

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/03/2023	Deposit			386.18
Total				386.18

Holt Community Fire Protection Dist

Goppert #2334782, Period Ending 01/31/2023

RECONCILIATION REPORT

Reconciled on: 02/01/2023

Reconciled by: office@holtfire.org

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance	151,813.28
Service charge	-30.00
Checks and payments cleared (1)	-129,973.75
Deposits and other credits cleared (4)	103,463.53
Statement ending balance	125,273.06
Register balance as of 01/31/2023	125,273.06

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/30/2023	Expense		UMB Bank, n.a.	-129,973.75
Total				-129,973.75

Deposits and other credits cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/20/2023	Check	15493	Goppert Financial Bank-Dep 2...	58,469.81
01/20/2023	Check	15493	Goppert Financial Bank-Dep 2...	4.71
01/25/2023	Check	15497	Goppert Financial Bank-Dep 2...	0.00
01/25/2023	Check	15497	Goppert Financial Bank-Dep 2...	44,989.01
Total				103,463.53

Holt Community Fire Protection Dist

Goppert #2334782, Period Ending 02/28/2023

RECONCILIATION REPORT

Reconciled on: 03/02/2023

Reconciled by: office@holtfire.org

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance	125,273.06
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (2)	21,188.88
Statement ending balance	146,461.94
Register balance as of 02/28/2023	146,461.94

Details

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/22/2023	Check	15519	Goppert Financial Bank-Dep 2...	8,830.10
02/22/2023	Check	15519	Goppert Financial Bank-Dep 2...	12,358.78
Total				21,188.88

Holt Community Fire Protection District

Minutes of Board of Directors Meeting

January 10, 2023

The regular meeting of the Holt Community Fire Protection District was held on January 10, 2023. The meeting was called to order by President Shane Goodin at 7:00 p.m. The Pledge of Allegiance was recited. Roll call was taken with Charles Dawson, Chris Joiner, Shane Goodin, Steven Brown, Chief Robert Looper, and Secretary Kim Parker being present. Ralph Wright was absent.

The minutes from the December 13, 2022, Regular Board Meeting and the December 21, 2023, Executive Session were presented. Motion was made by Shane Goodin to approve the minutes from both meetings, and seconded by Chris Joiner, all approved.

The financial statement was filed for audit.

Public Comment – Jim ? had questions about how Mutual Aid is received by Holt Fire. President Goodin responded and requested Chief Looper and crew members present at the meeting to further clarify.

Chiefs Operation Report

The Chief's report is attached and made a part of these minutes.

Volunteer Hours for December were 8 hours with a year-to-date total of 886.75 hours.

There were 46 calls for service in December with 599 total for the year.

Training – currently completing the changeover from CE Solution to Vector Solution. Web Training sessions are ongoing on the new ESO reporting system.

Engine 52 has gauges ordered and tire valve stems fixed.

The audit has been scheduled for the 2022 financial year and will be held on March 6-8, 2023.

We have received 1 application for the current paramedic opening. Chief Looper has reached out to the applicant to see about moving forward with the application process.

New Business

Retired Captain Lisa Mullikin was presented with a Certificate of Achievement award from the State of Missouri, by Chief Robert Looper, for her 35 years of service.

Discussion was had to move Februarys Board Meeting do to that also being Valentine's Day. After discussion, it was decided that the next scheduled meeting will be held on Thursday February 16th, 2023, beginning at 7 pm at the Holt Fire Station.

Holt Community Fire Protection District

Minutes of Executive Session

January 21, 2022

Pursuant to SMO 610.021 the Board of Directors held a closed session to discuss 2 candidates for hire and a documentation request. Meeting was opened at 8:31 am. Roll call was taken with Steven Brown, Ralph Wright, Shane Goodin and Charles Dawson present. Chief Looper and Secretary Parker were also present. Chris Joiner was absent.

One full time paramedic and one part time emt were presented for hire. After discussion, Shane Goodin made a motion to hire Scott Moran for the full-time paramedic position, motion was seconded by Ralph Wright. All approved. Shane Goodin made a motion to hire Jason Garrison for the part time emt position. Motion was seconded by Steven Brown. All approved.

Secretary Parker presented a documentation request, from board member Charles Dawson, along with answers provided to 8 of the 20 items requested. Secretary Parker stated Charles Dawson told her that the other 12 items were no longer need. Charles Dawson signed the original request, that the request was now complete. Discussion was had that further requests from any board members need to be brought to the board, and the board will ask the Chief or the Secretary to provide any documents or answers that the board cannot complete at the time of the request.

Shane Goodin made a motion to adjourn, and it was 2nd by Ralph Wright. All approved

Meeting was adjourned at 8:52 am

Shane Goodin, Vice President _____Date_____

Kim Parker, Secretary _____Date_____

Holt Community Fire Protection Dist

Budget vs. Actuals: FY 2023 - FY23 P&L

January - February, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
300 Clay County Tax Levy Income	449,951.10	418,178.00	31,773.10	107.60 %
301 Clinton County Tax Levy Income	281,451.97	363,367.00	-81,915.03	77.46 %
310 Ambulance Revenue	26,588.81	150,000.00	-123,411.19	17.73 %
320 Interest Income	111.35	269.00	-157.65	41.39 %
332 GEMT		31,525.00	-31,525.00	
Total Income	**$758,103.23**	**$963,339.00**	**$ -205,235.77**	**78.70 %**
GROSS PROFIT	**$758,103.23**	**$963,339.00**	**$ -205,235.77**	**78.70 %**
Expenses				
400 CAPITAL EXPENDITURES				
400.01 All Capital Improvements	16,652.41	45,133.18	-28,480.77	36.90 %
Total 400 CAPITAL EXPENDITURES	**16,652.41**	**45,133.18**	**-28,480.77**	**36.90 %**
410 HR EXPENSES				
410.100 Benefits -Health	11,764.80	81,530.00	-69,765.20	14.43 %
410.101 Benefits - American Funds	3,294.21	6,000.00	-2,705.79	54.90 %
410.102 Lagers	8,370.41	76,406.00	-68,035.59	10.96 %
410.200 Workman's Comp. Insurance	47,117.00	47,117.00	0.00	100.00 %
410.300 Payroll Tax	6,032.15	34,000.00	-27,967.85	17.74 %
410.400 Wages				
410.401 Regular	56,313.84	360,000.00	-303,686.16	15.64 %
410.402 Overtime	18,173.81	59,076.50	-40,902.69	30.76 %
410.403 Wages - Part Time	5,975.00	60,000.00	-54,025.00	9.96 %
Total 410.400 Wages	**80,462.65**	**479,076.50**	**-398,613.85**	**16.80 %**
Total 410 HR EXPENSES	**157,041.22**	**724,129.50**	**-567,088.28**	**21.69 %**
420 ADMINISTRATION				
420.100 Building Maint/Repair				
420.101 Building Maintenance	1,843.99	5,000.00	-3,156.01	36.88 %
420.102 Grounds and Landscape	600.00	500.00	100.00	120.00 %
420.103 Janitorial Supplies	226.73	2,000.00	-1,773.27	11.34 %

Holt Community Fire Protection Dist

Budget vs. Actuals: FY 2023 - FY23 P&L

January - February, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
420.104 Station Supplies		500.00	-500.00	
420.105 Utilities	2,528.92	14,000.00	-11,471.08	18.06 %
Total 420.100 Building Maint/Repair	**5,199.64**	**22,000.00**	**-16,800.36**	**23.63 %**
420.200 Communication				
420.201 Cable	117.80	1,000.00	-882.20	11.78 %
420.202 Cell Phones	320.08	2,000.00	-1,679.92	16.00 %
420.203 Dispatching	450.00	8,330.32	-7,880.32	5.40 %
420.204 Radio Maintenance	585.73	500.00	85.73	117.15 %
420.205 Radio Supplies		1,000.00	-1,000.00	
420.206 Telephone	691.42	1,524.00	-832.58	45.37 %
420.207 Tower Rental		320.00	-320.00	
420.209 Internet	149.95	1,739.00	-1,589.05	8.62 %
Total 420.200 Communication	**2,314.98**	**16,413.32**	**-14,098.34**	**14.10 %**
420.300 Equip. Maint/Repair				
420.301 Vehicle Maintenance	642.30	20,000.00	-19,357.70	3.21 %
420.302 Vehicle Supplies		500.00	-500.00	
420.306 Fuel	2,367.18	15,000.00	-12,632.82	15.78 %
Total 420.300 Equip. Maint/Repair	**3,009.48**	**35,500.00**	**-32,490.52**	**8.48 %**
420.400 Prof Fee/Dues				
420.401 Ads & Election Fees		2,000.00	-2,000.00	
420.402 Dues	30.00	1,800.00	-1,770.00	1.67 %
420.403 EMS Billing	2,483.70	10,560.00	-8,076.30	23.52 %
420.404 Legal & Accounting Fees	752.00	2,400.00	-1,648.00	31.33 %
420.405 Licensing		600.00	-600.00	
420.406 MARC		721.00	-721.00	
420.407 ESO Report System	8,344.00	8,344.00	0.00	100.00 %
420.408 Payroll		4,500.00	-4,500.00	
420.409 Audits		11,900.00	-11,900.00	
Total 420.400 Prof Fee/Dues	**11,609.70**	**42,825.00**	**-31,215.30**	**27.11 %**

Holt Community Fire Protection Dist

Budget vs. Actuals: FY 2023 - FY23 P&L

January - February, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
420.500 Office Expense				
Paper and Supplies	430.66	8,000.00	-7,569.34	5.38 %
Total 420.500 Office Expense	**430.66**	**8,000.00**	**-7,569.34**	**5.38 %**
420.600 Training-Amb & Fire	3,705.90	5,000.00	-1,294.10	74.12 %
420.700 Vehicle & Bldg. - Ins.	29,760.00	26,738.00	3,022.00	111.30 %
Total 420 ADMINISTRATION	**56,030.36**	**156,476.32**	**-100,445.96**	**35.81 %**
430 EMS Services				
430.100 EMS Supplies	2,491.12	15,000.00	-12,508.88	16.61 %
430.200 Oxygen	23.17	100.00	-76.83	23.17 %
430.300 Minor Equipment Purchases	863.49	2,500.00	-1,636.51	34.54 %
430.301 Minor Equipment Maintenance		2,500.00	-2,500.00	
Total 430 EMS Services	**3,377.78**	**20,100.00**	**-16,722.22**	**16.80 %**
440 Fire Services				
440.100 PPE Clothing	3,303.88	8,000.00	-4,696.12	41.30 %
440.200 SCBA Maintenance	1,294.50	3,000.00	-1,705.50	43.15 %
440.201 SCBA Supplies		500.00	-500.00	
440.300 Minor Equipment Purchases	155.90	1,000.00	-844.10	15.59 %
440.301 Minor Equipment Maintenance		3,000.00	-3,000.00	
440.400 Uniforms	142.11	2,000.00	-1,857.89	7.11 %
Total 440 Fire Services	**4,896.39**	**17,500.00**	**-12,603.61**	**27.98 %**
Total Expenses	**$237,998.16**	**$963,339.00**	**$ -725,340.84**	**24.71 %**
NET OPERATING INCOME	**$520,105.07**	**$0.00**	**$520,105.07**	**0.00%**
NET INCOME	**$520,105.07**	**$0.00**	**$520,105.07**	**0.00%**

Ambulance Revenue 2023

MONTH	REFUNDS	MEDICLAIMS	MEDICARE	MEDICAID	OTHER INS	MONTHLY TOTAL	COLLECTION REVENUE	COLLECTION EXPENSES	NET	NET MONTHLY INCOME
JANUARY		$5,740.70	$1,699.60	$171.45	$1,917.57	$9,529.32	$218.22		$ 135.02	$9,664.34
FEBRUARY		$7,650.03	$7,238.18	$0.00	$1,580.00	$16,468.21	$656.30		$ 395.36	$16,863.57
MARCH							$411.24		$ 270.14	
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
OCTOBER										
NOVEMBER										
DECEMBER										
TOTAL		$13,390.73	$8,937.78	$171.45	$3,497.57	$25,997.53	$1,285.76		$800.52	$26,527.91

2023	JAN.	FEB.	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
Beavers,Chris	0	17.5											17.5
Mapel, Spencer	0												0
Weidmaier, David	0	6											6
Total	0	17.5	0	0	0	0	0	0	0	0	0	0	**23.5**

MONTH	Chief Looper Comp Time Hrs	
January	50	
February	72	
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

		SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON
SHIFT	TITLE & NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
				24										24			24														
					24																					24					
B	FF/P W. PULSE			PTO			PTO			PTO			24			24		10	24			K		12	24			24			24
	LT/EMT FERGUSON			24			24			24			24			24			24			24	24		24			24			24
C																													K		
	FF/EMT M. WINE	24			24		24	24			24			24	24		24			24		24	K			24			24		
	PART-TIME MEDICS	P								P					P							P				P					
	P/ J. THOMPSON																			23											
	FF/P B. BROWN																M														
	FF/P B. THOMPSON							24									A														
	FF/P J. PONSZA										24						R						24								
	FF/P S. GREEN																T														
	FF/P M. LUEDTKE																I				23								24		
	PART-TIME EMTS																N														
	LT/EMT T. MULLIKIN								23																					23	
																	L														
	FF/EMT C. LEATH																U														
		N															T														
	CHIEF LOOPER	24								24							H	14						12						24	
	VOLUNTEER MEMBER	W															E														
	C. BEAVERS																R														
	S. MAPELS	Y																													
		E															K														
		A															I														
		R															N														
	TRAINING	S															G														

		WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE
SHIFT	**TITLE & NAME**	1	2	3	4	5	6	7	8	9	10	11		13	14	15	16	17	18	19	20	21	22	23	24	25		27	28
				24			**24**			**24**		**3**				**24**			**18**			**24**			**24**			**24**	
										12			**24**							**24**									
	FF/P W. PULSE		24			24			24			**21**			24			24			24			24			24		
	LT/EMT FERGUSON		24			K			24			24			24		**11**	24			24			24	**T3**	**T3**	K		
C				24			24			24			**24**			24			K			24			24			24	
	FF/EMT M. WINE			24	**24**		24			24			K			24			24			24			24			24	
	PART-TIME MEDICS				**PE**							**P**	**E**																
	P/ J. THOMPSON																												
	FF/P B. BROWN																												
	FF/P B. THOMPSON																												
	FF/P J. PONSZA																												
	FF/P S. GREEN																												
	FF/P M. LUEDTKE																												
	PART-TIME EMTS																												
	LT/EMT T. MULLIKIN					**23**																				**8**	**23**		
	FF/EMT J. SPEAR																												
	FF/EMT C. LEATH																												
	CHIEF LOOPER				**24**								**24**													**24**			
	VOLUNTEER MEMBER																												
	C. BEAVERS																												
	S. MAPELS																												
	TRAINING			**T1T2**	**T2**	**T2**																			**T3**	**T3**			

T1: Cost Collection Workshop St. Charles

New

Training The district budgets $5000.00 paid training per year for entire staff. Any training attended outside of the district should be approved by the Fire Chief and will be paid for by the district, to include lodging, travel expenses and a per diem for meals and incidentals based on the current CONTUS and/or Missouri State Employee Travel Reimbursement Schedule. **Training cost that exceeds $2000 will be due and payable to Holt Fire Protection, prior to receiving last paycheck, *IF* employee willingly terminates their employment with Holt Fire Protection District within 1 year after completion of the training, they received, paid out by Holt Fire Protection District.** The district also provides an on-line CEU service for full-time employees and part-time employees who are not full-time somewhere else.

on call past first hour and paid at a rate of 1.5 times the hours worked.

Call-Out for part time employees is figured as minimum one (2) hour per incident then actual time on call past first hour and paid at regular part time pay rate for position.

Uniform Allowance

Full-time employees are given an allowance for boots up to $150.00 every other year. All Duty uniforms, Class A uniforms, EMS pants, pullover job shirts, winter coats, belts, t-shirts are supplied upon request. Holt Fire replaces uniforms if destroyed or ruined while on-duty.

Current

Training

The district budgets $5000.00 paid training per year for entire staff. Any training attended outside of the district should be approved by the Fire Chief and will be paid for by the district, to include lodging, travel expenses and a per diem for meals and incidentals based on the current CONTUS and/or Missouri State Employee Travel Reimbursement Schedule. The district also provides an on-line CEU service for full-time employees and part-time employees who are not full-time somewhere else.

Acknowledgement of Employee Handbook

Please read the following page, sign it, separate this page from handbook and return it to your supervisor.

Board of Directors mtg.

14-MARCH-2023

Months of January and February

Operations Report

1. FINANCIALS:
    a. budget review.
    b. profit and loss.
    c. banking accounts.
    d. ambulance revenue.
2. OPERATIONS:
    a. 64 calls for service January, 55 in February.
    b. 139 for the year. 1 building fires.
    c. 3 car seat, 9 smoke alarms.
    d. 23.5 hrs. volunteer time.
3. TRAINING:
    a. Wayland Russell attended MUFRTI Winter Fire School.
    b. Micah Attended SALAMANDER training in St. Joseph.
    c. Mark Ferguson and Wayland Russell attended 16 hr. Electric Vehicle Extrication training in Cameron.
4. VEHICLE MAINTENANCE:
    a. ENG 52 gauges replaced, leak fixed on main drain.
    b. Pump-in-gear indicator installed on dash of Tanker.
    c. Ambulances have been serviced.
    d. Mobile radio repeaters installed in all vehicles.
5. COMMUNITY RELATIONS:
    a. Meet and Greet here for a Kearney School Board candidate.

6. ADMINISTRATIVE:
    a. State Hazmat grant through Clinton LEPC. We submitted quote to replace all our oldest mobiles and add two portables. If awarded, we will purchase, and they will reimburse. $23,543.06.
    b. ESO reporting software, mobile computers and Vector Solutions training system up and running.
    c. Sheriff Fish has allowed us access to the CAD to view live entry on 911 calls which will be on our mobile computers.
    d. Official ISO letter giving new rating of 4, effective 01-June-2023. We are planning to improve that to a 3 next year.
    e. Auditors were here last week.

2023 Call Statistics

Date Range	
Start	1/1/2023
End	12/30/2023

Calls by Date Range	
FIRES	
Building Fire	1
Cooking Fire Contained to container	0
Chimney Fire or Flue Fire Confined to Chimney or Flue	0
Passenger Vehicle Fire	1
Brush or Brush-and-Grass mixture Fire	4
Grass Fire	10
Outside Rubish, Trash, or Waste Fire	0
Outside Rubbish Fire, Other	0
Fire Other	0
RESCUE AND EMS	
Rescue, EMS incident Other	1
EMS call, includes call where PT refuses treatment	89
Motor Vehicle Accident WITH Injuries	4
Motor Vehicle vs Pedestrian Accident	0
Motor Vehicle Accident WITHOUT injuries	5
Lock-In (Person Locked Inside)	0
Swimming/Recreational water Rescue	0
Ice Rescue	0
Rescue or EMS standby for hazardous conditions	0
HAZARDOUS CONDITION - NO FIRE	
Hazardous Condition - Other	1
Gas Leak (Natural Gas or LPG)	0
Carbon Monoxide Incident	0
Power Line Down	0
Attempted burning, Illegal action, other	0
SERVICE CALL	
Service Call, Other	4
Lock-Out	0
Unauthorized Burning	0
Lift Assist	5
GOOD INTENT CALL	
Dispatched and Cancled Enroute	6
No Incident Found on arrival of dispatch address	3
Authorized Controlled Burning	2
Smoke Scare, Odor of Smoke, Not steam	1
Good Intent Call, Other	0
FALSE ALARMS	
Smoke Detector Activation due to Malfunction	1
Carbon Monoxide detector activation due to malfunction	0
Smoke Detector Activation, no fire - Unintentional	0
Carbon Monoxide detector Activation (no CO detected)	0
SEVERE WEATHER AND NATURAL DISASTER	
Flood Assessment, No water rescue or other service	0
Lightening Strike (no fire) includes investigation	0

Incidents With Delayed or No Response	
Concurrent Calls YTD	9
Calls with no personnel Available to Respond YTD	2

Mutual Aid YTD	
Given	
Total Given	18
Fire Given	3
EMS Given	12
Cancelled Enroute	2
Received	
EMS Received	8
Fire Received	1

Calls by Month - 2023	
January	64
February	55
March	19
April	0
May	0
June	0
July	0
August	0
September	0
October	0
November	0
December	0

Calls By Year	
2023 YTD	139
2022	597
2021	666
2020	601
2019	488
2018	565
2017	481
2016	519
2015	507

Call Sources YTD	
Clinton County	122
Walk-In	5
Business Line	9
Cellphone	0
Flag Down	3

Transports and Refusals	
Within Date Range	
Transports	69
Refusals	20
Year to Date	
Transports	69
Refusals	20

Personnel and Apparatus Run Counts

Personnel Run YTD			
Unit	**Name**	**Status**	**Runs**
500	Robert Looper	Full-Time	69
505	Lisa Mullikin	Full-Time	0
506	Mark Ferguson	Full-Time	47
507	Wayland Russell	Full-Time	67
508	Micah Wine	Full-Time	47
509	William Pulse	Full-Time	33
510		Full-Time	0
511	Nick Estrada	Full-Time	71
504	Tommy Mullikin	Part-Time	15
512	Basil Brown	Part-Time	0
514	Seth Huffman	Part-Time	0
515	Chad Leath	Part-Time	0
516	Jamie Pansza	Part-Time	6
517	Shannon Hall	Part-Time	0
518	Jacob Thompson	Part-Time	4
519	Beth Thompson	Part-Time	2
520	Joe Spear	Part-Time	0
521	Michael Luedtke	Part-Time	2
524	Matthew Listharke	Part-Time	0
529		Volunteer	0
530	Spencer Mapel	Volunteer	0
531	Christian Beavers	Volunteer	2

Apparatus Run YTD	
Unit	**Runs**
Chiefs Vehicle	24
Med 51	73
Med 52	37
Engine 52	9
Tanker 51	8
Squad 51	24
Brush 52	9
Engine 51	0

Shift Calls YTD	
A	57
B	37
C	44

Public Safety Solutions MO, LLC
PO Box 8944
Springfield, MO 65801
888-605-0616
contact@pss-mo.com
http://www.pss-mo.com

3060

Holt Fire Protection District
260 N. Hwy 33
Holt, MO 64048

Holt Fire Protection District
260 N. Hwy 33
Holt, MO 64048

02/06/2023
Net 30
03/08/2023

JA

Notes	Mobile Repeater Project	1	0.00	0.00T
Notes	Delivered on 1/06/23 -- 3 SVR250MA, 4 APX Mid Power Cables	1	0.00	0.00T
SVR-250MA	Vehicular Repeater 850-870 MHz 12.5 KHz	3	1,575.00	4,725.00T
7506-10-1294	SVR250 to Motorola APX Series Mid/Low Power DB26 (Smart Cable)	4	125.00	500.00T
Notes	Shipped UPS 01/09/23 -- 1 SVR250UD, 1SVR250MA, 1 XTL Mid Power Cable, TNC Connectors, Coax Prep Kit	1	0.00	0.00T
SVR-250UD	Vehicular Repeater 450-470 MHz 12.5 KHz	1	1,575.00	1,575.00T
SVR-250MA	Vehicular Repeater 850-870 MHz 12.5 KHz	1	1,575.00	1,575.00T
7506-10-1294	SVR250 to Motorola XTL Series Mid/Low Power DB26 (Smart Cable)	1	125.00	125.00T
RFT1202-2	Conn, TNC Male Crimp for RG58, LMR195, Cbl Grp C	8	4.84	38.72T
Notes	Delivered on 02/02/23 -- 4 SVR250MA, 3 XTL High Power Cables	1	0.00	0.00T
SVR-250MA	Vehicular Repeater 850-870 MHz 12.5 KHz	4	1,575.00	6,300.00T
7505-10-1245	Motorola XTL-5000/2500 / PM1500 High Pwr Dual Gender DB25 (Smart Cable)	3	125.00	375.00T

Notes	Pending Delivery (Unbilled) 1 XTL High Power Cables, 2 Inversion Relays	1	0.00	0.00T

15,213.72

0.00

45.00

15,258.72

$15,258.72